

**Seneca Light & Water Plant**

P.O. Box 4773

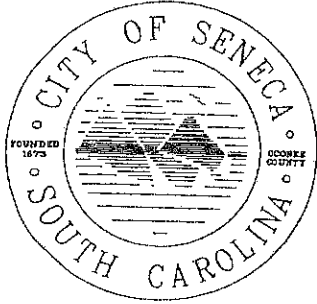
250 East North Second St.

Seneca, South Carolina 29679

Phone: 864-885-2723

Fax: 864-888-0865

[www.seneca.sc.us](http://www.seneca.sc.us)



**Patsy Hart**  
Billing Supervisor

**Rita Swaney**  
Asst. Billing Supervisor

**BANK DRAFT AUTHORIZATION FORM**

DATE \_\_\_\_\_

CUSTOMER NAME \_\_\_\_\_

SENECA LIGHT & WATER ACCOUNT NUMBER \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

The Seneca Light & Water Plant is hereby authorized to draft my utility bill monthly against my account at \_\_\_\_\_ bank.

I understand that I am responsible for paying any bills that have already been billed to my account. I also understand, that a prenote will be done on my account to verify information.

The next bill, after the prenote bill, will be drafted on the due date. I ALSO UNDERSTAND THAT IT IS MY RESPONSIBILITY TO INFORM SENECA LIGHT & WATER OF ANY CHANGES TO MY ACCOUNT AS SOON AS POSSIBLE.

Any returned drafts will be processed the same as a returned check. After two drafts have been returned, you will be taken off draft to avoid further fees.

SIGNED \_\_\_\_\_

- ATTACH A VOIDED CHECK

Due to our ever increasing work load, we are unable to call for information updates.